

# Grantee: Collier County, FL

## Grant: B-08-UN-12-0003

### January 1, 2024 thru March 31, 2024 Performance

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<b>Grant Number:</b> B-08-UN-12-0003	<b>Obligation Date:</b>	<b>Award Date:</b>
<b>Grantee Name:</b> Collier County, FL	<b>Contract End Date:</b>	<b>Review by HUD:</b> Original - In Progress
<b>Grant Award Amount:</b> \$7,306,755.00	<b>Grant Status:</b> Active	<b>QPR Contact:</b> No QPR Contact Found
<b>LOCCS Authorized Amount:</b> \$7,306,755.00	<b>Estimated PI/RL Funds:</b> \$2,600,908.40	
<b>Total Budget:</b> \$9,907,663.40		

### Disasters:

#### Declaration Number

NSP

### Narratives

#### Areas of Greatest Need:

Collier County will target the following census tracts: 0104.14; 0104.13; 0104.12; 0112.02; 0105.04; 0106.02; 0106.01; 0106.04; 0106.03; 0105.02; 0108.01; 0107.02; 0108.02; 0108.03; 0111.01; 0104.06; 0104.08; 0105.03; 0104.11; 0104.09; 0104.10; 0104.07.

Collier County is modifying the geographic scope of the NSP program to include the five (5) Opportunity Zones designated by the State and all other eligible low-mod income census tracts, Eligible census tracts are: 104.11, 108.02, 112.05, 113.01, 114, 102.10, 103.00, 104.01, 104.10, 104.19, 104.20, 105.05, 105.06, 105.07, 105.08, 105.09, 106.01, 106.02, 106.04, 107.01, 112.01, 112.02, 112.04, 112.05

#### Distribution and and Uses of Funds:

The target geographic areas all have a US Department of Housing and Urban Development Foreclosure and Abandonment Risk score of seven or higher, all have significant foreclosure activity and all have a elevated HMDA High Cost Loan Rate.

#### Definitions and Descriptions:

(3) Describe How the Grantee will Ensure continued Affordability for NSP Assisted Housing

Long Term Affordability: For Developer and Collier Sold Properties

Resale: 24 CFR 92.252(a),(c),(e) and (f), and 92.254

Homeownership: Long-Term Affordability: For Collier County sold properties

The NSP 1 assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. These restrictions are a minimum and Collier County may elect to impose longer affordability periods. The per unit amount of NSP 1 funds and the affordability period that they trigger are described below.

Homeownership assistance NSP I amount per-unit Minimum period of affordability in years

Under	
\$15,000 . . . . .	
\$15,000 to	
\$40,000 ... . . . . .	5
10	
Over	
\$40,000 ..... . . . . .	15

#### Low Income Targeting:

#### Acquisition and Relocation:



**Public Comment:**

<b>Overall</b>	<b>This Report Period</b>	<b>To Date</b>
Total Projected Budget from All Sources	\$0.00	\$9,893,859.42
Total Budget	\$0.00	\$9,893,859.42
Total Obligated	\$0.00	\$9,893,859.42
Total Funds Drawdown	\$0.00	\$10,000,689.02
Program Funds Drawdown	\$0.00	\$7,306,755.00
Program Income Drawdown	\$0.00	\$2,693,934.02
Program Income Received	\$0.00	\$2,587,104.42
Total Funds Expended	\$0.00	\$9,893,859.42
HUD Identified Most Impacted and Distressed	\$0.00	\$0.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

**Funds Expended**

<b>Overall</b>	<b>This Period</b>	<b>To Date</b>
Collier County	\$ 0.00	\$ 382,091.65
Collier County Department of Housing and Human	\$ 0.00	\$ 9,511,767.77

**Progress Toward Required Numeric Targets**

<b>Requirement</b>	<b>Target</b>	<b>Projected</b>	<b>Actual</b>
Overall Benefit Percentage	99.99%	.00%	.00%
Minimum Non Federal Match	\$.00	\$.00	\$.00
Overall Benefit Amount	\$8,988,868.52	\$.00	\$.00
Limit on Public Services	\$1,096,013.25	\$.00	\$.00
Limit on Admin/Planning	\$730,675.50	\$917,895.90	\$917,895.90
Limit on Admin	\$.00	\$917,895.90	\$917,895.90
Most Impacted and Distressed	\$.00	\$.00	\$.00
Progress towards LH25 Requirement	\$2,476,915.85		\$2,538,446.33

**Overall Progress Narrative:**

Closeout in process.

**Project Summary**

<b>Project #, Project Title</b>	<b>This Report Program Funds Drawdown</b>	<b>To Date Project Funds Budgeted</b>	<b>Program Funds Drawdown</b>
1, Administration	\$0.00	\$917,895.90	\$443,148.70
2, Purchase and Rehabilitate for Sale	\$0.00	\$7,507,928.07	\$5,720,823.07
3, Purchase and Rehabilitate for Rent	\$0.00	\$1,468,035.45	\$1,142,783.23
5, Land Bank	\$0.00	\$0.00	\$0.00
6, Demolition	\$0.00	\$0.00	\$0.00



## Activities

**Project # /** 1 / Administration



# Grantee Activity Number: 1a

## Activity Title: Administration

**Activity Type:**

Administration

**Project Number:**

1

**Projected Start Date:**

01/15/2009

**Benefit Type:**

N/A

**National Objective:**

N/A

**Program Income Account:**

NSP1 PI

**Activity Status:**

Under Way

**Project Title:**

Administration

**Projected End Date:**

12/31/2020

**Completed Activity Actual End Date:**

**Responsible Organization:**

Collier County Department of Housing and Human

<b>Overall</b>	<b>Jan 1 thru Mar 31, 2024</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	\$0.00	\$917,895.90
<b>Total Budget</b>	\$0.00	\$917,895.90
<b>Total Obligated</b>	\$0.00	\$917,895.90
<b>Total Funds Drawdown</b>	\$0.00	\$917,895.90
<b>Program Funds Drawdown</b>	\$0.00	\$443,148.70
<b>Program Income Drawdown</b>	\$0.00	\$474,747.20
<b>Program Income Received</b>	\$0.00	\$250,324.33
<b>Total Funds Expended</b>	\$0.00	\$917,895.90
Collier County Department of Housing and Human	\$0.00	\$917,895.90
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

**Other Funds:**

<b>Overall</b>	<b>This Period</b>	<b>To Date</b>
Match Funds	\$ 0.00	\$ 0.00

**Activity Description:**

Funds will be used to cover administration expenses related to undertaking NSP activities and projects.

**Location Description:**

**Activity Progress Narrative:**



## Accomplishments Performance Measures

No Accomplishments Performance Measures

## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources

No Other Funding Sources Found

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

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Activity Supporting Documents: None

**Project # / 2 / Purchase and Rehabilitate for Sale**

## Grantee Activity Number: 2a

### Activity Title: Purchase, Rehabilitate and Sell - LMMI SFR

**Activity Type:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

2

**Projected Start Date:**

01/15/2009

**Benefit Type:**

Direct Benefit (Households)

**National Objective:**

NSP Only - LMMI

**Program Income Account:**

NSP1 PI

**Activity Status:**

Under Way

**Project Title:**

Purchase and Rehabilitate for Sale

**Projected End Date:**

12/31/2020

**Completed Activity Actual End Date:****Responsible Organization:**

Collier County Department of Housing and Human

Overall	Jan 1 thru Mar 31, 2024	To Date
<b>Total Projected Budget from All Sources</b>	\$0.00	\$6,162,255.14
<b>Total Budget</b>	\$0.00	\$6,162,255.14
<b>Total Obligated</b>	\$0.00	\$6,162,255.14
<b>Total Funds Drawdown</b>	\$0.00	\$6,162,255.14
<b>Program Funds Drawdown</b>	\$0.00	\$4,619,284.52
<b>Program Income Drawdown</b>	\$0.00	\$1,542,970.62
<b>Program Income Received</b>	\$0.00	\$1,925,430.23
<b>Total Funds Expended</b>	\$0.00	\$6,162,255.14
Collier County Department of Housing and Human	\$0.00	\$6,162,255.14
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

**Other Funds:**

Overall	This Period	To Date
Match Funds	\$ 0.00	\$ 0.00

**Activity Description:**

Acquire, rehabilitate and sell foreclosed residential properties.

**Location Description:**

Census tracts: 0104.14; 0104.13; 0104.12; 0112.02; 0105.04; 0106.02; 0106.01; 0106.04; 0106.03; 0105.02; 0108.01; 0107.02; 0108.02; 0108.03; 0111.01; 0104.06; 0104.08; 0105.03; 0104.11; 0104.09; 0104.10; 0104.07.

**Activity Progress Narrative:**

## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	54/45
	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	54/45
# of Singlefamily Units	0	54/45

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	0	0	0	0/0	54/45	55/45	98.18
# Owner	0	0	0	0/0	54/45	55/45	98.18

## Activity Locations

No Activity Locations found.

### Other Funding Sources

No Other Funding Sources Found

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

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Activity Supporting Documents: None

## Grantee Activity Number: 2c

### Activity Title: Purchase, Rehabilitate, Sell - LH SFR

**Activity Type:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

2

**Projected Start Date:**

01/19/2009

**Benefit Type:**

Direct Benefit (Households)

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Program Income Account:**

NSP1 PI

**Activity Status:**

Under Way

**Project Title:**

Purchase and Rehabilitate for Sale

**Projected End Date:**

12/31/2020

**Completed Activity Actual End Date:**

**Responsible Organization:**

Collier County Department of Housing and Human

<b>Overall</b>	<b>Jan 1 thru Mar 31, 2024</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	\$0.00	\$1,345,672.93
<b>Total Budget</b>	\$0.00	\$1,345,672.93
<b>Total Obligated</b>	\$0.00	\$1,345,672.93
<b>Total Funds Drawdown</b>	\$0.00	\$1,452,502.53
<b>Program Funds Drawdown</b>	\$0.00	\$1,101,538.55
<b>Program Income Drawdown</b>	\$0.00	\$350,963.98
<b>Program Income Received</b>	\$0.00	\$215,588.96
<b>Total Funds Expended</b>	\$0.00	\$1,345,672.93
Collier County Department of Housing and Human	\$0.00	\$1,345,672.93
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

**Other Funds:**

<b>Overall</b>	<b>This Period</b>	<b>To Date</b>
Match Funds	\$ 0.00	\$ 0.00

**Activity Description:**

Acquire, rehabilitate and sell foreclosed residential properties. 25% set-aside.

**Location Description:**

Census tracts: 0104.14; 0104.13; 0104.12; 0112.02; 0105.04; 0106.02; 0106.01; 0106.04; 0106.03; 0105.02; 0108.01; 0107.02; 0108.02; 0108.03; 0111.01; 0104.06; 0104.08; 0105.03; 0104.11; 0104.09; 0104.10; 0104.07.

**Activity Progress Narrative:**





## Accomplishments Performance Measures

	This Report Period Total	Cumulative Actual Total / Expected Total
# of Properties	0	17/5
	This Report Period Total	Cumulative Actual Total / Expected Total
# of Housing Units	0	17/5
# of Singlefamily Units	0	17/5

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	0	0	0	17/5	0/0	17/5	100.00
# Owner	0	0	0	17/5	0/0	17/5	100.00

## Activity Locations

No Activity Locations found.

### Other Funding Sources

No Other Funding Sources Found

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

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Activity Supporting Documents: None

**Project # / 3 / Purchase and Rehabilitate for Rent**

## Grantee Activity Number: 3d

### Activity Title: Purchase, Rehabilitate, Rent - LH Multi-Family

**Activity Type:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

3

**Projected Start Date:**

01/15/2009

**Benefit Type:**

Direct Benefit (Households)

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Program Income Account:**

NSP1 PI

**Activity Status:**

Under Way

**Project Title:**

Purchase and Rehabilitate for Rent

**Projected End Date:**

12/31/2020

**Completed Activity Actual End Date:**

**Responsible Organization:**

Collier County Department of Housing and Human

Overall	Jan 1 thru Mar 31, 2024	To Date
<b>Total Projected Budget from All Sources</b>	\$0.00	\$1,085,943.80
<b>Total Budget</b>	\$0.00	\$1,085,943.80
<b>Total Obligated</b>	\$0.00	\$1,085,943.80
<b>Total Funds Drawdown</b>	\$0.00	\$1,085,943.80
<b>Program Funds Drawdown</b>	\$0.00	\$760,691.58
<b>Program Income Drawdown</b>	\$0.00	\$325,252.22
<b>Program Income Received</b>	\$0.00	\$195,760.90
<b>Total Funds Expended</b>	\$0.00	\$1,085,943.80
Collier County Department of Housing and Human	\$0.00	\$1,085,943.80
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

**Other Funds:**

Overall	This Period	To Date
Match Funds	\$ 0.00	\$ 0.00

**Activity Description:**

Acquire, rehabilitate and rent foreclosed residential properties. 25% set-aside.

**Location Description:**

Census tracts: 0104.14; 0104.13; 0104.12; 0112.02; 0105.04; 0106.02; 0106.01; 0106.04; 0106.03; 0105.02; 0108.01; 0107.02; 0108.02; 0108.03; 0111.01; 0104.06; 0104.08; 0105.03; 0104.11; 0104.09; 0104.10; 0104.07.

**Activity Progress Narrative:**



## Accomplishments Performance Measures

	This Report Period Total	Cumulative Actual Total / Expected Total
<b># of Properties</b>	0	17/12
	This Report Period Total	Cumulative Actual Total / Expected Total
<b># of Housing Units</b>	0	17/25
<b># of Multifamily Units</b>	0	17/25

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
<b># of Households</b>	0	0	0	17/25	0/0	17/25	100.00
<b># Renter</b>	0	0	0	17/25	0/0	17/25	100.00

## Activity Locations

**No Activity Locations found.**

### Other Funding Sources

No Other Funding Sources Found

## Other Funding Sources Budgeted - Detail

**No Other Match Funding Sources Found**

**Activity Supporting Documents:** None

## Grantee Activity Number: 3e

### Activity Title: Purchase, Rehabilitate, Rent-LMMI Multi-Family

**Activity Type:**

Rehabilitation/reconstruction of residential structures

**Project Number:**

3

**Projected Start Date:**

01/15/2009

**Benefit Type:**

Direct Benefit (Households)

**National Objective:**

NSP Only - LMMI

**Activity Status:**

Under Way

**Project Title:**

Purchase and Rehabilitate for Rent

**Projected End Date:**

12/31/2020

**Completed Activity Actual End Date:****Responsible Organization:**

Collier County

**Overall****Total Projected Budget from All Sources****Jan 1 thru Mar 31, 2024 To Date**

\$0.00 \$382,091.65

**Total Budget**

\$0.00 \$382,091.65

**Total Obligated**

\$0.00 \$382,091.65

**Total Funds Drawdown**

\$0.00 \$382,091.65

**Program Funds Drawdown**

\$0.00 \$382,091.65

**Program Income Drawdown**

\$0.00 \$0.00

**Program Income Received**

\$0.00 \$0.00

**Total Funds Expended**

\$0.00 \$382,091.65

Collier County

\$0.00 \$382,091.65

**Most Impacted and Distressed Expended**

\$0.00 \$0.00

**Other Funds**

\$ 0.00 \$ 0.00

Match Funds

\$ 0.00 \$ 0.00

Non-Match Funds

\$ 0.00 \$ 0.00

**Other Funds:****Overall****This Period****To Date**

Match Funds

\$ 0.00

\$ 0.00

**Activity Description:**

This activity will serve 8 LMMI units

**Location Description:**

8 of the Gilchrist Street Properties

**Activity Progress Narrative:**

## Accomplishments Performance Measures

	This Report Period		Cumulative Actual Total / Expected	
	Total		Total	
# of Housing Units	0		8/8	
# of Multifamily Units	0		8/8	

## Beneficiaries Performance Measures

	This Report Period			Cumulative Actual Total / Expected			
	Low	Mod	Total	Low	Mod	Total	Low/Mod%
# of Households	0	0	0	0/0	6/8	8/8	75.00
# Renter	0	0	0	0/0	6/8	8/8	75.00

## Activity Locations

No Activity Locations found.

### Other Funding Sources

No Other Funding Sources Found

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

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Activity Supporting Documents: None

**Project # / 5 / Land Bank**

## Grantee Activity Number: 5a

### Activity Title: Purchase Land Bank Properties - LMMI SFR

**Activity Type:**

Land Banking - Acquisition (NSP Only)

**Project Number:**

5

**Projected Start Date:**

01/15/2009

**Benefit Type:**

Area Benefit (Census)

**National Objective:**

NSP Only - LMMI

**Program Income Account:**

NSP1 PI

**Activity Status:**

Under Way

**Project Title:**

Land Bank

**Projected End Date:**

12/31/2020

**Completed Activity Actual End Date:**

**Responsible Organization:**

Collier County Department of Housing and Human

<b>Overall</b>	<b>Jan 1 thru Mar 31, 2024</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	\$0.00	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
Collier County Department of Housing and Human	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

**Other Funds:**

<b>Overall</b>	<b>This Period</b>	<b>To Date</b>
Match Funds	\$ 0.00	\$ 0.00

**Activity Description:**

Establish and operate a land bank.

**Location Description:**

Census tracts: 0104.14; 0104.13; 0104.12; 0112.02; 0105.04; 0106.02; 0106.01; 0106.04; 0106.03; 0105.02; 0108.01; 0107.02; 0108.02; 0108.03; 0111.01; 0104.06; 0104.08; 0105.03; 0104.11; 0104.09; 0104.10; 0104.07.

**Activity Progress Narrative:**



## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Properties	0	10/9
	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	0/9
# of Singlefamily Units	0	0/9

## Beneficiaries Performance Measures

# of Persons	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod%
	54422	47081	246107	41.24

LMI%:	41.24
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## Activity Locations

No Activity Locations found.

### Other Funding Sources

No Other Funding Sources Found

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

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Activity Supporting Documents: None

**Project # / 6 / Demolition**



## Grantee Activity Number: 6a

### Activity Title: Demolition Land Bank Properties

**Activity Type:**

Clearance and Demolition

**Project Number:**

6

**Projected Start Date:**

01/15/2009

**Benefit Type:**

Area Benefit (Census)

**National Objective:**

NSP Only - LMMI

**Activity Status:**

Under Way

**Project Title:**

Demolition

**Projected End Date:**

12/31/2020

**Completed Activity Actual End Date:**

**Responsible Organization:**

Collier County Department of Housing and Human

<b>Overall</b>	<b>Jan 1 thru Mar 31, 2024</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	\$0.00	\$0.00
<b>Total Budget</b>	\$0.00	\$0.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
Collier County Department of Housing and Human	\$0.00	\$0.00
<b>Most Impacted and Distressed Expended</b>	\$0.00	\$0.00
<b>Other Funds</b>	\$ 0.00	\$ 0.00
Match Funds	\$ 0.00	\$ 0.00
Non-Match Funds	\$ 0.00	\$ 0.00

**Other Funds:**

<b>Overall</b>	<b>This Period</b>	<b>To Date</b>
Match Funds	\$ 0.00	\$ 0.00

**Activity Description:**

Demolition Land Bank Properties - LMMI SFR

**Location Description:**

Census tracts: 0104.14; 0104.13; 0104.12; 0112.02; 0105.04; 0106.02; 0106.01; 0106.04; 0106.03; 0105.02; 0108.01; 0107.02; 0108.02; 0108.03; 0111.01; 0104.06; 0104.08; 0105.03; 0104.11; 0104.09; 0104.10; 0104.07.

**Activity Progress Narrative:**





## Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
Activity funds eligible for DREF	0	0/0
# of buildings (non-residential)	0	0/0
# of Businesses	0	0/0
# of Non-business	0	0/0
# of Properties	0	1/1
# of public facilities	0	0/0

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Housing Units	0	1/1
# of Singlefamily Units	0	1/1

## Beneficiaries Performance Measures

	Beneficiaries - Area Benefit Census			
	Low	Mod	Total	Low/Mod%
# of Persons	54422	47081	246107	41.24

LMI%:	41.24
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## Activity Locations

No Activity Locations found.

### Other Funding Sources

No Other Funding Sources Found

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

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Activity Supporting Documents: None

